



## **Annual General Meeting**

**8<sup>th</sup> March 2023**

**13:00-14:30**

**The Student Bar**

**Total Number of Attendees – 26**

**Quoracy: 25**

**Presenter:**

Kelsey Howard-Matthews, SU President – KHM

**Chair:**

Rachel Ward – RW

### **Welcome from the Presenter and Chair of the Board**

RW opened the meeting. KHM welcomed members to the meeting and noted the purpose of the AGM.

### **Confirm that attendees are satisfied with meeting set-up and technology**

A vote was conducted to make sure attendees were happy with KHM and RW hosting the AGM and to confirm attendees were satisfied with the meeting setup and technology.

Yes: 26

No: 0

Abstention: 0

### **Approved**

### **Ratification of minutes of previous AGM**

RW asked members if they had any comments or questions on the minutes from last year's AGM, none were raised.

RW asked members to vote to ratify the minutes of the meeting

Yes: 26

No: 0

Abstention: 0

### **Approved**

### **Key successes from 2021/22**

KHM summarised key successes from last academic year:

- StUdio accredited with a GOLD award from NUS 'Best Bar None'
- 26 Student say ideas
- 106 courses, 100% trained

- 58 student 1-2-1 support
- 10 student council motions
- 2022 Varsity winners!
- Held 197 events with 2880 attendees
- 803 students cast a total of 3840 votes in the Leadership Elections
- 17% turnout, the highest in Leeds!
- 34 students recommended for positions and 30 nominations for 16 roles in our Elections.
- Achieved National Union of Students' (NUS) Green Impact Award

### **Update from the Officers**

KHM updated members on her top aims:

#### Developing volunteers' and students' life skills

- Revamped the course rep awards to make them more accessible and hold more weight in HEAR transcripts
- Working with the chair of the board of governors to get each University governor to provide two placement opportunities for Leeds trinity Students

#### To Increase Democracy and Representation at LTSU

- Working with Deans of Schools to improve personal tutoring and action feedback from course reps
- Working to implement policy passed at council to bring BSL courses onto campus
- Worked to implement campaigns surrounding liberation groups

#### To improve student life

- Worked to respond to the cost-of-living crisis, working with university we created the 'helping with the cost' plan which included the creation of the student study fund, free laundry cards, the grub hub and budget recipe cards.
- Overseeing the Students' Union Green Impact Submission
- Authorising and submitting the Student Union's Teaching Excellence Framework (TEF) submission
- Working on the Student Charter to outline the expectations students should have of the University

### **Receive the Union Accounts**

Lisa Burton, CEO, updated members that LTSU is a charity that has its accounts audited by an external, independent organisation, who have confirmed that the accounts are a true and fair view of the Students' Union.

The Students' Union's main funder is the University with additional funds received from third party sponsorship, our venues like the SU Shop and the Student Bar, events and NUS extra cards. The Union's Trustees approve an annual budget for the Students' Union and all money that is received goes back into the SU's services and activities for students.

During 2021/22, LTSU had a total income of £287,129 and a total expenditure of £300,301. The money is spent to deliver the services and activities that students need from the Students' Union.

### **Appointment of Watson Buckle to undertake an independent examination of accounts**

The CEO informed members that LTSU will be recommending the appointment of Watson Buckle Limited to the Trustee Board.

The CEO asked members if they were happy to confirm Watson Buckle as auditors

Yes: 26

No: 0

Abstention: 0

### **Approved**

### **Approving the list of affiliations of the Union – Advice UK, NUS & BUCS**

RW explained that the Students' Union is currently affiliated with 3 organisations:

#### · Advice UK

A national, independent advice organisation that establishes the Advice centre as a member of a recognised and appropriate national body.

#### · NUS

The National Union of Students and this affiliation allows LTSU to work collectively with Students' Unions across the UK. NUS also provides expertise, support, and knowledge so that LTSU can support students.

#### · BUCS

The British Universities and Colleges Sports is a national governing body for higher education sport in the UK.

RW asked members to vote to approve our 3 affiliations:

Yes: 26

No: 0

Abstention: 0

### **Approved**

### **Members question time for Trustees**

KHM and RW welcomed members to ask questions of the Trustee Board. No questions were received. There were no student submitted topics to discuss.

RW thanked members for participating in the Annual General Meeting.

### **End of meeting**