



Student Activities Committee

A meeting of the committee will be held on 12th December 2024 at 5pm in Room Study room 11.

Invited A.Mahmood (LTSU VP, Chair), E.Millar (SAC secretary & Sports & Societies Coordinator),), I.Jahangir (Communication and Engagement Coordinator), S. Ferry (Cheer coach), J. Randall (Gaming & E Sports President & RATTs Treasurer), J. Freeney (F1 President), H. Tombling (Badminton Treasurer), K. Simpson (President Men's Football), A. Kiani (PEAR president),
Present A.Mahmood (LTSU VP, Chair), I.Jahangir (Communication and Engagement Coordinator), S. Ferry (Cheer coach), J. Randall (Gaming & E Sports President & RATTs Treasurer), J. Freeney (F1 President), H. Tombling (Badminton Treasurer), A. Kiani (PEAR president)
Apologies K. Simpson (President Men's Football)

AGENDA

1. Welcome and Introductions

Chair to bring meeting to order, as well as confirm attendance, absences, and apologies.

AM begins the meeting

Quoracy was met – 6/7 in attendance

AM – IJ will be covering for EM for minute taking

2. Membership briefing

To explain the role of the Student Activities Committee, voting processes, quoracy, formalities, and funding grants.

AM- explained

Club grant-£3200 approx

Societies grants- £2000

3. Matters arising

To receive information of any matters arising within the activities area of LTSU.

AM – Asks the committee how everything is going. Seems to be a unison of everything is going well and most students are going home now for the festive period so things are quiet on campus.

4. Membership numbers

To receive an update on total club members, total society members, and BUCS update.

Club Members: **325 EM wrong number previous**

Society Members: **206 212 increase**

Student Group: **503 no change**

Most popular society : **LGBTQIA+ 21 no change**

Most popular club: **Cheer 29 (33) increase**

JR – Things have improved just we need to make sure students are purchasing the memberships.

JF- There have been a lot of issues when trying to purchase memberships.

AM – There has been an issue with our payment provider we are looking into it with MSL our website provider to resolve the issue

5. New club and society applications

To receive incoming applications and decide on their approval/refusal.

AM- Introduces the Trading Hub Society application.

JR – Has some concerns regarding the society and suggests that Gamcare advice be on hand and run a session with members of the new society, so they are aware of financial risks. JR is also worried about it being targeted to first year students who may be more vulnerable to making bad financial decisions.

AM – Talks about the Trading Hub Society and says that he is in talks with Gamcare and Blackbullion to see if they can help out

JR – Concerns about the £0 membership how are they going to facilitate the trips. Also concerned about the 'fake portfolios' how do LTSU keep this monitored? They are saying they will be made up scenarios but what is stopping them trading.

AK- Agrees with JR and believes this society will need monitoring and LTSU need to consider insurance policies. AK believes this might lead to complaints and increase use of gambling and financial implications on students if they don't have extensive knowledge of trading.

JR- Member attendance may affect how much knowledge is gathered and students who have missed a session may have missed vital information which as a result may lead to financial implications for students.

HT- Agrees with the discussion so far and adds that the trips to London would be expensive.

JR – The society will be running after 5pm. How will LTSU monitor the society out of working hours?

AK- It's also important for the committee members to attend training with LTSU.

AM – Asks the group if they have any other comments and said the group have discussed some of the questions he had written down.

JR- Why do they have extra board members?

AM- Is unsure about the extra board members. However they may just be internal roles they have given themselves rather than anything to do with their committee.

AM- The registered interests of potential members is quite large.

JR- says they will need extra support.

Vote – decline with further comments. 6/6.

Further comments:

- Why do they have extra board members?
- Gamcare and Blackbullion support
- Contact Lecturers for further details and moderate handouts and session materials.

The committee agrees that the more people that moderate the session materials the better.

AM to contact The Trading society for further details.

AM- Introduces the LTU Crusaders Darts society application.

JR – Questions where the sessions would be hosted.

AM – Confirms that the sessions will not be run in Trini Tea Central due to Health and Safety

JR- Thinks it's a great way for people to get together and is happy that a lot of female students have shown interest.

SF- Agrees with JR and thinks it's a great idea.

HT- Asks if the Dart society will be joining BUCS.

SF- Asks about the price of joining BUCS.

AM – Says the BUCS joining fee depends on further details.

AM on behalf of KS – KS sent notes to AM saying that he likes the idea of the society but thinks that the membership is too cheap. Could increase membership prices to ensure sustainability.

AM – Gives further details about the Dart Society and notifies the committee that there have been complaints by students who wish to remain anonymous that they have been added to the register for interest without wanting to join the society. AM asks the group to consider this as they do not have enough members minus the ones who got in touch.

SF- Notes that the Dart Society have 60 followers on Instagram, so they are promoting their society. The membership might increase in the new year after refreshers fair.

JR – Notes that they have been increasingly getting membership interest via the sign up list in Trini Tea

AM- Talked about the committee members and the new society they are also part of.

JR- Gives direction that it can be done with a lot of support and interest.

AM – Asks if the group have any other comments. The group all agree they have no further comments.

Vote – decline with further comments. 6/6.

Further comments:

- Make sure that the society is sustainable?
- BUCS pricing
- Location
- Making sure that all members that have registered interest are happy to be members of the society.
- Did they get authorisation for the sign-up sheet in Trini Tea?

AM to contact LTU Crusaders Darts society for further details.

5.1 Adoptions of previous clubs and societies

To receive an update on adopted clubs and societies.

No adoption applications

6. Applications for the Student Activities Committee funding

To receive incoming applications and decide on their approval/refusal and quantity.

AM – Introduces the Dance funding application.

JR- They were supposed to have 3 dance competitions but one has been cancelled

JF- Mentions that Dance had no money at the end of last year

AM – Advised clubs and societies to budget and manage their accounts. He rather the clubs and societies have money left at the end of the year rather than be in a deficit or even.

JR – A lot of the money went towards travel last year.

SF – Shares her own experiences about dance and mentions shopping around for costumes to try and find cheaper alternatives. The first time there is a male dancer on the team and understands why they might need and want new costumes. SF wants to know what costumes they're buying and which ones the grant is going towards as each dance genre is different and may require a different costume.

JR – Has spoken to the dance treasurer and the plan was to reuse last years but they were damaged, and some were lost. They do tend to order off Shein to try and bring down costs.

AM – Asks SF if cheer costumes have a similar cost to dance costumes.

SF – The Cheer kits are different in the sense that they have one kit that they perform all their routines in. SF also suggest introducing deposits for kits so that clubs can save money as lots of kit goes missing when members leave university and don't return the kits.

HT – How many costumes are they buying?

AM – Thinks around 23

SF – Agrees with the competition fees however feels like the jackets can be bought by individual members if they want one as this is not a necessity.

JR – Would be happy to give them half but they need to chase up memberships.

AK – LTSU need to be clearer about the costumes being the property of the union and that there needs to be clearer communication when kits are lost and damaged so there is a record.

JR – Suggests a storage box so that costumes can be stored to reduce damages.

SF- Cheer don't have a storage box either and have been sharing the football storage back.

AK – Suggests a LTSU storage room so that this is a dedicated space and security.

JR – Most rooms get locked at night so accessibility can be an issue as most societies and clubs run sessions after hours.

AM- explained he has and is still trying to look at storage options

The group brings up different suggestions for storage solutions.

AM- On behalf of KS. Dance have quite a lot of budget currently in their account and could use it to cover the travel cost. He suggests that the members of dance should put some money towards costumes. Should use the budget they already have in their accounts and try cheaper alternatives for transport.

The group discuss how public transport can be difficult sometimes.

SF- Notices that one of the competitions that dance have requested funding for is a home competition.

AM – The home competition hasn't been confirmed and the location is to be confirmed.

AM – Competition fees brings them down to £1000. Can claim back on miles and travel to

Costumes seemed expensive but don't want to limit the cost to male costumes due to it being the first time a male is joining the group.

AK – It will be unfair to get male dancers to pay for their own costumes especially since again this is the first-time male dancers are joining the group and we don't want to exclude anyone.

AM – The committee should have made a collected agreement on the grant application and all members should be aware of a grant application or have some knowledge of the application.

Vote – decline with further comments. 6/6.

Further comments:

- Make sure all committee members are aware of a grant application.
- JR is concerned with storage and sustainability.
- Similar fees to Cheer
- JR comments that even if they give dance the money, they still won't have money to roll over at the end of the year.
- Dance may need more support with their finances.
- How many kits are being purchased for the male dancers.
- Can they get the travel any cheaper? Ask for an updated quote

The group discusses the need for a way to check how many members they have for their clubs/societies.

7. Varsity

To discuss the logistics of the upcoming Varsity

AM – Asks the committee whether they have received any further information since the last meeting regarding Varsity?

There is a census amongst the group that there is no further knowledge since the last meeting.

AM - Date has been confirmed with 19th February

Sports Hall - 50 spectators

There were mentions of tickets but this up for discussion

AM – Tells the group that he is open to discussion about these points.

JF – If we open it to all universities there will be limited space for LTU Students

SF – Will there always be a fixture on?

AM – Fixtures will be spread across the day. Hull will have fixtures in the morning. All teams can leave at any point

HT- Priority should be given to LTU students and should be done on a first come first serve basis

AM – We will need to be fair to all universities that are taking part in the varsity. How we do this is what we are trying to solve.

AM – How would we feel about certain numbers so that there is equal split of seats for each university.

SF – But what if their university or supported team are not playing?

AM – Hull is happy to give LTU and Bradford priority over seats from conversations as they are happy to be a smaller part.

SF – What if one university don't want to watch the fixtures or if they leave

AM – We won't really be able to monitor everyone who has attended and how many people will be coming in and out of the event.

AK – I like the idea of equally sharing out the spaces

SF – Not like tickets but rather team lists so we can prioritise tickets for certain groups for example if Bradford Netball 2 vs LTU Netball 1 we should give priority to the other teams playing the same sport to support their fellow teammates.

AK – The academic clubs won't really know about varsity as this is more sports focused however we should reserve tickets for these types of students as they should also be included

AM- 100 people capacity for the 3G AstroTurf. How do we address this similar problem?

JF- We should prioritise tickets again for certain groups

SF – Does the capacity include the space on the pitch

AM – The capacity only includes the space in the stands not on the pitch. These have been provided by Trinity Fitness and in accordance to the health and safety

HT- What will the overall capacity be?

AM – Please see the attached notes and spreadsheet.

JF – We should say first come first serve for all the teams?

AM – What do we say to each University about how many visitors they can bring?

HT – Are these just the spectators?

AM – The spectator capacity is for the fixture locations but the capacity for how many can come to the university will be different.

SF – If people are coming, they will be wanting to come and watch. Will students be disappointed that they can't watch?

AK – Will there be any recordings of the fixtures so that students can watch from home or at a later stage.

AM – There have been discussions about media coverage, but we might be limited in terms of live streaming. Bradford and Hull will be doing their own coverage, and this will be independent.

JF- How will the fixtures be running?

AM – The fixtures will probably be back-to-back to ensure we get all the fixtures done within the day.

SF – Will there be seating for the dance performance like York St Johns in the gym?

AM – We need to ensure we keep our relationship with Trinity Fitness as they provide the facilities for free for Varsity. We need to be respectful of their advice.

HT- Would we pay for spectator tickets?

AM – That's up for discussion

SF – I don't think we should charge for the spectator tickets especially for sports teams as they pay sports memberships, and varsity should be included in the cost.

AK – I agree

SF – We have alumni members that want to attend and the whole spirit of varsity is showing your support and cheering each other on. Charging people kinda ruins that moment.

AM – Do we have an agreement for free tickets for spectators?

The committee all agree on free tickets for spectators.

AM – Reminds the group that this isn't the final decision, but we are just discussing now

SF- I feel like if Bradford are playing a game Hull don't really need to watch the Bradford vs LTU game.

AM – Are we saying Hull can't spectate any games?

Committee – That does seem a bit mean in unison.

JF- Priority should be given to Bradford and LTU

AK – They are bringing coaches and travelling up to play they should feel like they are included

AM – It is about a 2 ½ journey I don't want to totally remove them from spectating as they are part of the varsity.

AK – Who is staffing the event?

AM – LTSU staff and Student event and marketing staff

JF – Can we get the ambassadors to help?

AM – We don't really have the finances and budget to hire student ambassador staff

SF- Will they really be counting people in?

AM – Yes, we need to be respectful of Trinity Fitness and we will have security on site

Sf – Could we split spectators for Hull and Bradford equally as they are competing as one.

AM – Do you think 30 people will be too much for us?

SF – I was just using 30 as an example

AM- Let's do a percentage.

Trinity has 60% of seats? Don't agree if you don't want to

Out of a 100 how many would you have for LTU

60 | 20 | 20 split?

JF – Bradford and Hull both have other varsity games so LTU should have priority as this is our only one

AM- Acknowledges this and advised oa of confusion with numbers to focus on the percentages.

30% for Bradford?

The committee agrees.

JF – How many fixtures do Hull have?

AM – 4 fixtures I think but they are all outside. In terms of outside Trinity have 50%, Bradford 20% and Hull 30%.

Committee discuss how bad everyone is at maths 😂

AM – Priority will be given depending on fixtures and the location of the fixtures.

AM – Thoughts on a bar on campus?

JF- If we are having a bar, we need to be careful how much alcohol that is given out.

AM- KS via feedback suggests joining with the cricket club for the bar provision.

JF- Can we get the coaches to go down to the cricket club

AM – Probably not as they will probably charge for the service

AM- A pop up station has been mentioned?

AM – Internal or External provision? LTSU will have to buy stock or we hire someone to run the bar and get commission. That would be Jo's decision.

SF – It would be better if the SU could make some profit.

The committee agrees external would be better.

AM – How much would you pay for a drink?

HT – Probably £3.50

JF – I wouldn't pay more than a fiver.

AM – Moving on to Food Provision

The committee discusses between themselves the census seems to be they would prefer to just buy food from Trini Tea and support the SU in the process.

AM – Do we want Aramark to stay open longer?

SF- They should stay open till 5pm because students will be in and out

Committee agrees on this point.

AM – Anything on the menu

HF and AK – Masala fries

AM – Do we want a After party?

Committee agree they want to host it at Cricket Club

AM – Would you like any other presence at the after party? Like Voodoo for example

The committee want to know what the offering is

SF – Where would the announcement be?

AM – This hasn't been decided yet. It could be on the grass pitch

AM – Would we want a mascot? A panda has been suggested from feedback.

SF- A panda doesn't really seem very fierce also the mascot will be an additional cost which doesn't really add to the varsity.

HT- Any other animals we could have

AM – We will revisit this at a later point

Code of conduct – Attached.

Committee are happy with the Code of Conduct

8. LTSU Awards Evening

To receive feedback from previous LTSU Awards Evening and start to prepare for the 24-25 LTSU Awards Evening.

Capacity

JF – No bottles on the tables as this caused issues last year

SF – Maybe a token system so that we can control the alcohol flow

AM – How many students do you want to come.

Committee agree on around 300 for capacity.

AM – The Terrace has a capacity around 150. Would you be happy to split society and sports awards up?

AM – Just some feedback on behalf of JR. JR believes that societies won't come if we split the awards.

AM- there is feedback that some students wouldn't come to the terrace.

AM- discussed issues and that it was mentioned last year but never acted upon.

AM- doesn't want to ignore feedback again and wants to make change.

SF- Do we allocate certain number of tickets to each club/society for non-members?

AM – Last year we had after party tickets would this be something you want this year?

SF – Yes to increase capacity so more students can come but we need be clear on the tickets what is included

HF – I feel like the numbers of tickets are too low

JF- Could we look at other venues?

AM- Yes of course

The committee have a look at other venues and have a couple of suggestions.

AM- what type of ticket's and prices do we want to be around.

SF- advised she would pay a fair amount as it will be the last one she goes to.

HT- agreed he doesnt mind but wants to to be around the same as last year-

AM- suggested around £25-£35

The committee agreed this would be a good amount

The committee agree that they wouldn't want to split the awards for societies and clubs.

The committee will revisit the venue

9. Sustainability

To share ideas about the sustainability of clubs and societies including facilities, membership, finances, and sharing of practices.

AM- discussed how we can all make efforts towards this and can help if needed.

AM- advised happy to help with posts and presence of social media.

10. Any Other Business

AM – Notifies the committee that all sports kits should be looked after and are the responsibility of the teams.

No other business

11. Dates of next meeting for 2024-2025

Thursday 9th January 2024 @ 5pm

12. Actions

Action – To check what access rights each committee member has on the website. Sports and Societies want access to their membership lists.

Action – Asim to look at other venues for the Awards Evening

Item A: Membership numbers update

This is through MSL, so memberships paid.

Club Members: 79

Society Members: 77

Student Group: 237

Most popular society: PEAR (16)

Most popular club: Netball (19)

Item B: New club and society applications

File attached

Leeds Trinity Student Activities Committee

New Club/Society Form #21

Your Name	Reece Clark
Your Student ID	2207286
Proposed name or the Club/Society:	LTU Crusaders Darts Society
What category is your club/society?	Sport

Please provide a minimum of two overall aims for the society (these is the long term purpose and core values of your club/society)
 Promote Skill Development: Provide a supportive environment for players of all levels to improve their dart-throwing technique, strategy, and consistency through practice sessions, workshops, and friendly competitions.

Foster Community and Social Engagement: Create a welcoming, inclusive space where members can build friendships, network, and enjoy the camaraderie of regular social events, leagues, and tournaments.

Please provide a minimum of two objectives for the society (These are short term goals that you want to achieve)
 Increase the Societies members amount over the next semester and aim to try and get at least one team away for friendly tournaments or local competitions

Enhance Club Visibility: Promote the club through local events, social media, or flyers, aiming to increase awareness

**How much do you think you should charge for membership? £20
(this is not set, we just want to get an idea of your thoughts)**

How are you going to try and get other students interested in your club/society?
 Social media - instagram
 Posters
 Freshers fairs

Please tell us about the activities, events or trips you would like to run as a society?
 In house and local league competition

Darts challenges

Exhibition events/compertitions and involves other sports team in the university

Socials nights

President/Chairman Name	Reece Clark
President/Chairman Student ID	2207286
Treasurer Name	Robbie byrne
Treasurer Student ID	2310770
Social Secretary	Ebony Main
Social Secretary Student ID	2204902

**Please provide the names and student ID's at least 7 student's (excluding committee) interested in your proposed club/society:
(This is to ensure the sustainability of our LTSU communities)**
 Stuart Healy (2205276)
 Lucy Lumber (2403262)
 Megan Frisby (2205887)
 Niamh Machell (2313323)
 Kyle Hall (2209606)
 Jenna Randall (2200457)
 Zach Turner (2206298)

Approval Stage (LTSU Staff)	Out for action
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Item C: New applications for the Student Activities Committee funding

Leeds Trinity Student Activities Committee

SAC Grant Application #17

Club or Society	Club
Club or Society name:	Dance
How much of the grant would you like to apply for?	£650
Current club/society bank balance?	£1934.49
What do you plan to spend your current funds on? (Please offer a breakdown of your upcoming expenditure) We are entering two competitions which combined is a total of £996. We also need to pay for coach travel to one of the competitions in northumbria which is around £600. In addition to this we will be purchasing some costumes out of our budget as well as additional team jackets as we do not have enough sizes for the current team. We are trying to cut costs by paying for our own travel to the other competition.	
What would you like to spend this grant on? Please include a break down of how the money will be spent. This money will be used on costumes. We have 8 dances and 15 dancers who all need costumes. We have worked out that at minimum costumes would come to around £700 this year.	
Why do you require this grant? Please be specific. We have entered into two competitions this year which for how hard the dancers work and how much time and effort is put in is not a lot. We wanted to give the dancer the chance to experience a home and an away competition. We have a lot of outgoings this year due to competition entry, travel, costumes, team jackets etc. We wanted to invest in costumes that all dancers would feel comfortable in and that respect their beliefs. As well as this for the first time ever we have a male dancer which is so great however this adds more financial pressure on the club as male dance wear tends to be more expensive and we want him to feel comfortable and have a proper costume like the rest of the girls will. The standards at competitions are really high and other teams have thousands to spend on costumes however as a small club we don't but we want to go out with a bang to comps with nice costumes that everyone feels safe in and do our best. We tried to reuse some costumes from last year but each dance is different and tells a different story so not all costumes match the routine so we need to get new costumes, it is also the first year we have entered into some categories so there is no costumes to go off of. We also have a really strong soloist this year and a really strong duet that need costumes to match the level of the dance.	
If successful, how would this grant develop your club/society? This would help us massively as as without taking money for costumes out we are struggling a little bit and we want to have a small sum left over for next year as recommended. This would help us build our costumes up so in the future we may not need to buy more costumes as we will have good quality pieces that can match any dance. I also just want our dancers to feel comfortable and good on stage as the plays such a big impact on how you perform.	
Your name:	Lucy Ramshaw
Your committee position:	Chair

END