

*ltsu*

LEEDS TRINITY STUDENTS' UNION

# Candidate Question Time Guidance

YOUR VOICE. YOUR POWER. YOUR VOTE.





# ELECTIONS 2024

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## Candidate Question Time

**Only takes place in Main Elections**

Question Time is a chance for voters to find out more about the candidates running in the Leadership Elections – they'll hear about policies, plans, and pledges of the candidates. It's an opportunity to ask questions about the issues that matter to them.

If you're a candidate, this is a great opportunity to explain your pledges in more detail, let voters know who you are and show why you're the person they should vote for.

### **Guidelines:**

- Candidates must attend Question Time or submit apologies to [LTSUElections@leedstrinity.ac.uk](mailto:LTSUElections@leedstrinity.ac.uk)
- Candidates will be asked to make an opening statement introducing themselves, why they are running, and what they would like to achieve in the role. This should last no longer than 60 seconds – candidates who run over will be paused by the host
- Following the opening statement, candidates will receive questions from students related to the role they are running for. Answers should take no more than 60 seconds and candidates who run over will be paused by the host
- Do not speak unless you are asked to by the host and aim to speak with clarity as you will not be allowed to repeat what you have said
- Complaints that arise during Question Time should be raised with the host or Deputy Returning Officer in a non-disruptive way. Formal complaints should still be made through the usual election complaints procedure



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## Candidate Rules

- No personal attacks on any other candidates, voters, Union or University staff
- Any criticism should be measured, relevant, respectful and constructive
- Under no circumstances will any prejudiced commentary be allowed – this includes (but is not limited to) any criticism based on race, age, sex, gender identity, pregnancy, maternity or paternity, religious belief, sexual orientation, or disability
- Candidates must follow election rules as normal
- Leeds Trinity SU may censure or remove a candidate from Question Time for the violation of these rules, and violation may lead to a disciplinary offence under the election rules (at the discretion of the Deputy Returning Officer)

## Audience Rules

- Please be respectful to all candidates and allow them to speak – please do not disrupt any candidates (even in a supportive way)
- Under no circumstances will prejudiced commentary or questions be allowed - this includes (but is not limited to) any criticism based on race, age, sex, gender identity, pregnancy, maternity or paternity, religious belief, sexual orientation, or disability
- Questions should take no longer than 30 seconds. Please be as quick and to the point as possible so that we can ask a variety of questions. The host may pause you for running over
- Leeds Trinity SU may censure or remove an audience member from Question Time for the violation of these rules, and violation may lead to a disciplinary offence under the election rules (at the discretion of the Deputy Returning Officer)
- Audience members (particular campaign teams) must follow election rules as normal
- No personal attacks on any other candidates, voters, Union or University staff