

LTSU Student Council

Minutes: 05/02/25

1. Welcome

1.1 - Welcome and Apologies

- The Chair welcomed members to the meeting.
- The following Council Members sent apologies: AB, CS, IH, EM, JC.

1.2 - Conflicts of Interest

- The Chair invited members to declare if they had any conflicts of interest.
- No interests were declared.

1.3 - Minutes of the Previous Meeting

- The Chair presented the minutes of the previous meeting.
- Council confirmed that the minutes are an accurate record of the meeting.

1.4 - Action Log

- The Chair presented the Action Log.
- There were no actions to be updated on.
- AK fed back about the halal food - Jo Barton (Deputy CEO) said there would be clearer labelling in Trini Tea (SU Cafe) and the canteen. We have seen this change take effect. Instead of being on the boxes it's on the displays (halal, veggie, vegan, etc) reducing the need for staff to answer.
- AK has not been able to get in contact with ISOC to confirm if they have been able to arrange a meeting with Jo, no response from ISOC, no response for the meeting with Amy and ISOC - so its been reliant on feedback from Amy opposed to ISOC more broadly.
- Chair asked if it was possible to get in contact with ISOC leadership.
- AK feedback there have been committee changes at ISOC so a period of transition underway.
- **ACTION:** MG will attempt to get in contact with ISOC.

2. Priority Items

2.1 New Byelaws

- The President introduced the new Byelaws
- Questions:

- JR asked that the VP Chairs SAC as said in BL1 1.2.2 but that this is not currently included in the Byelaw 5 relating to SAC structure.
- **ACTION:** Byelaw amended to reflect this before approval.
- JR raised an issue with an extra question mark in BL2 2.4.4.1
- **ACTION:** Byelaw amended to remove formatting issue before approval.
- JR raised a query about BL5 2.7.3.1.1 as this was not how it worked in practice but how they'd prefer it to work in future
- AK asked about where is the criteria under BL5 2.7.3.1.1?
- BR said that is coming but best practice not to include in Byelaws.
- JR asked what if a member resigns from a society?
- BR said under the current process they would stay on committee but could be reviewed in the summer.
- AK asked about vacancies on society committees and was referred to BL5 3.6.8.1
- The New Byelaws – subject to above text amendments – were approved unanimously.

3. Updates

3.1 - Sabbatical Officer Reports

- The President (MG) introduced her report and took it as read.
- President (MG) hosted a panel about how policing students and how it was different from the traditional student experience - nice and a bit different
- President (MG) finished Speak Week, a week where students are asked different questions everyday eg. How did you find semester 1 assessment period (not heard of many people who liked their assessment period)
- President (MG) praised the amazing marketing assistants that helped us get our feedback such.
- President (MG) did a examined how course reps are currently functioning.
- President (MG) said that since writing the report the plan has changed - it has now moved to next week - a galentines/valentines linking in with 13th/14th - send a card to a friend day
- If you get one of these cards, you'll get a free drink from the cafe
 - AK do students have to pay for the cards
 - MG no they will be free, it will be a walkaround campaign and give away 50 free cards
- President (MG) attended Board of Governors and a Board Development Day, and Academic Board.

- President (MG) chaired Student Activities Committee (SAC) which was a new Experience.

3.2 Voluntary Officer Updates

- JR
 - Told Course Reps to go to PSBs and bring feedback, attending PSBs.
 - AH - not enough communication between students and course reps, information being missed because of this.
 - **ACTION:** provide AH with the course rep feedback form.
 - IU - need more of an online presence for collecting feedback.
 - AK - students keep telling me what's wrong but not providing it as written feedback.
 - MG suggested asking students if they can use informal feedback as feedback eg. From group chat discussions.
 - JR - you must master the art of translating feedback into something constructive for feedback.
 - AH - if you ask them to screenshot the messages, it makes it easier than filling in forms.
 - AK - everyone in our PSB meeting said a module was relevant to them but the module leader was like we aren't getting the feedback.
 - **ACTION:** Union to investigate how feedback is taken on board.
- IU
 - Provided feedback to MG and BR
 - No further updates.
- AK
 - AK wants to do a campaign around Culture Day but will take a lot of planning, preparation and support from the Union.
 - AK working out how to do events and get support.
 - AK spoke with a lot of students who were part of ISOC .
 - AK feels like the SU should work to create some sort of thing for Ramadan - such as a guide for Ramadan.
 - AK said any sort of SU activity related to Ramadan would be welcome and helpful.
 - DS - idea about free dates to break fast.

- AK - welcomes the idea as it would be really helpful and inclusive, the SU could do a social media post about the support available for Muslim students.
- DS- multipage social media story about Ramadan and how you can support students who are fasting.
- AK - that would be great and having a multifaith story, and how we as a union.
- **ACTION:** AK to collaborate with DS about social media posts related to the above.
- **ACTION:** AK to meet with BR to discuss events.

3.3 Sustainability Update

- The Sustainability Officer was not present to provide an update.
- MG - we have had a look at our Green Impact submission, and we are still talking to NUS about this, confirmed that we want to go through the auditing process - double checking if we have the capacity to go through with it to the best of our ability
- AH - when is the deadline?
- MG - April, we don't want to submit if we are going to do bad
- **ACTION:** MG to bring an update to the next meeting

4. Miscellaneous

4.1 AOB

- MG encouraged people to re-run in the elections
 - DS – can also pop into the office and talk to me and BR about it
 - JR – is the website fixed?
 - BR – yes.
- MG asked for volunteers for the Awards Panel
 - JR, AH, AK, IU volunteered.
- MG said that the Representation & Democracy Coordinator will be sending out a Student Council Satisfaction Survey tomorrow.
- MG said that the Vice President is currently unavailable.