

LTSU Student Council Meeting

November 10th 2017

Present:

Charles Isherwood
Nathan Bland
Emma Riley
Megan Haugh
Zoha Shah
Georgia Wood
Robert Mooney

In Attendance:

Matt Webber
Olivia Sharp

Apologies:

Lydia Cosgrave
Rifat Hussain
Laura Wood

Absent:

Hannah Morton
Jack Josling

Item 1: Welcome from Chair

C. Isherwood welcomes Council to the meeting, and outlines that there will be an election for three positions for Student Executive available to all Council members.

Action → O. Sharp to email Council members regarding Student Executive election

Item 2: Approval of minutes of last meeting

Council approve the minutes of the meeting held on 3rd October 2017.

Item 3: Recognition of Part-Time Officers

N. Bland outlines paper on recognition of Part-Time Officers.

N. Bland explains all recommendations can and will be done by the Students' Union without passing of policy, and encourages all of Council to engage in these opportunities:

- LTSU lanyards now available for all Council members
- Email addresses for Council roles to be created through the University's IT department
- Hot desking/surgeries available for Council members at the Students' Union either through use of the Welcome Point or the social area.

Action → All Council members to email o.sharp@leedstrinity.ac.uk by December 1st with approx. 50 words about who they are and their Council role with a photograph, in order to distribute an email bulletin to all staff around the University and raise the profile of Part-Time Officer roles.

Action → O. Sharp to contact E. Riley about Council hoodie.

Item 4: University provision for Disability Office & Campus Nurse

Z. Shah outlines background to the paper, as detailed in the policy.

M. Haugh recommends publicising the new Student Adviser at the Students' Union.

C. Isherwood explains background to the University Nurse leaving their post.

Council discuss the possibility of organising a petition around student support provision.

Council pass policy to lobby the University to increase Student Support provision.

Action → Z. Shah, E. Riley, R. Mooney to meet with Director of Student Services and Students' Union President.

Item 5: Students' Union on Tour

C. Isherwood outlines Students' Union on Tour and that it has so far received 57 pieces of feedback.

C. Isherwood encourages Council to attend Students' Union on Tour.

Action → O. Sharp and C. Isherwood share upcoming dates of Students' Union on Tour with Council

Item 6: Amendments to Bye-Law 3: Code of Conduct & Disciplinary Procedure for Members

M. Haugh and C. Isherwood outline proposed changes to the Code of Conduct and Disciplinary Procedure.

Most notable update 4.3 to include a definition of sexual harassment and assault.

G. Wood raises query about the disciplinary procedure taking a minimum of five days to complete.

Council discuss the matter and agree with the General Manager that if all parties are in agreement a procedure can be completed in less than five days.

Council approve proposed amendments.

Action → Any further recommendations to this policy to be submitted to the next Council meeting.

Item 7: Amendments to Bye-Law 1: Representation

C. Isherwood outlines amendments as 3.3.1.14, to make the President's role responsible for the Union's sustainability and environmental work.

R. Mooney raises query around the outline in Bye-Law 1 around students who qualify to nominate for each position – particularly around the Disabilities Officer role.

Z. Shah raises query around there being no notice period for resignation of Part-Time Officers, suggests a two week notice period.

M. Haugh suggests one week notice period, and that Sabbatical Officers should give a longer notice period.

M. Webber explains that often resignations are the result of students no longer being eligible to hold the role they were elected in to due to their student status, therefore often no notice period is able to be given.

M. Webber confirms there is a specification around the Disabilities Officer role, but that the Bye-Law would benefit from it being included in a similar format to that of other Office roles.

Item 8: A.O.B.

C. Isherwood announces that the next Council meeting will be held on 1st December rather than 4th December to allow for Council to view the outcome of the ongoing democracy review.

Council request an hour and a half for the next meeting.

Meeting ends.